

Minutes

Kingston Fire District
Board of Wardens' Meeting
26 July 2012

Present: Wardens Donald Cobb, Sandy Koerner, Elizabeth McNab and Ina Sciabarrasi. Also, present were Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Major Stephen Baker - Interim Director of Public Safety & Emergency Management URI, Chief Nathan Barrington and District Manager Jodi Hall.

Absent: Warden Vincent Rose was not present.

Call to Order: President Cobb called the Board of Wardens' Meeting to order at 6:33 pm. He noted that a quorum was present and that there was no one from the public in attendance. Cobb thanked Warden McNab for her 22 years of stewardship as President of the Board of Wardens.

Information/Comments/Questions from the Public: There was no information, comments or questions as no one from the public was present.

Motion: McNab made and Koerner seconded a motion to accept Minutes from the Wardens' Meeting: June 28, 2012. Sciabarrasi abstained as she was not present at that meeting.

The motion passed unanimously.

Tax Collector's Report:

Motion: Koerner made and McNab seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

URI Report:

Motion: Sciabarrasi made and McNab seconded a motion to accept the URI Report.

Baker introduced himself as he is currently the Interim Director of Public Safety & Emergency Management URI and gave a verbal report. He has been with URI Police for 7.5 years and he has applied for the position posted for Director of Public Safety & Emergency Management URI. Baker mentioned that currently there is a job posting for 2 Fire Safety Inspectors as Joe Mulcahey is currently the only Fire Safety Inspector. The College of Pharmacy is scheduled to have its grand opening on September 4, 2012. Hillside Resident Hall is scheduled to be opening up Oct/Nov. There will be changes to some of the roads, in August Quarry Road will be opening up and they are looking to shut off the entrance from 138. Some roads will have name changes Baird Hill Road will be a continuance of Campus Avenue and Heathman will become Butterfield. The Plains Road lot extension is scheduled to start in January 2013. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: Sciabarrasi made and Koerner seconded a motion to accept the Chiefs' Reports.

Barrington presented his report along with Deputy Chief Reed's report and the Maintenance Coordinator's report. Barrington began by mentioning that early in the day he did a safety video with URI today at the Station. The Board reviewed the reports. Barrington spoke with regard to the Ladder 2 information given in his report that the catastrophic failure to a major component was discovered on July 5th during the annual PM inspection. He noted that the day before, July 4th there was no obvious failure when they used the truck on a call. The fiscal responsibility is still be hashed or for the repair to determine if it was residual from the accident in June 2009, if it is a manufacture defect after 12 years. The determination will mean payment for the repair approximately \$51,000 repair will be made either by our insurance company or covered under the 20 year manufacturer's warranty. It was reiterated that it is imperative that the policy manual be finished. A special meeting of the taxpayers will, more than likely, need to be called in order to make the initial payment for the repairs from the Capital Reserve account, as we wait the determination of who in the end will be responsible for payment. The reports were further reviewed by the Board. There was no further discussion or questions

The motion passed unanimously.

Treasurer's Report:

Motion: McNab made and Sciabarrasi seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report for review. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: The next meeting is scheduled for August 8, 2012 at 11:00 a.m. Barrington requested that the Fire Detail Rate be added to the agenda for the next finance meeting. There was no further information. No motion was made.

New Business:

Administrative Captain position budgetary adjustment

Barrington asked that it be put on hold, nobody has applied for it, we are researching software that may help with some of the needed aspects of training etc. Barrington asked that it be put on the August Wardens' Meeting Agenda. There was no further discussion or questions. No motion was made.

Old Business: There was no old business. No motion was made.

Communications: There were no communications. No motions were made.

Information: There was no further information. No motion was made.

Next Meetings and Events:

- August 8, 2012 at 11:00 AM at the KFD Station – Finance Committee Meeting (Wed)
- August 23, 2012 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting
- September 27, 2012 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting

- October 17, 2012 at 11:00 AM at the KFD Station – Finance Committee Meeting (Wed)
- October 25, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting
- November 15, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting
- December 6, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting

Adjournment:

Motion: Koerner made and Sciabarrasi seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:45 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager